

# INFORMATION SHEET

## Leaving the Plan - Age 55 and Over

This Information Sheet applies to you if you leave the Universities Academic Pension Plan (UAPP) and if you are age 55 or over on your date of termination. On your termination, your employer will notify the UAPP Administration Centre and you will receive Retirement Options that outline in detail the options available to you.

### SUMMARY OF RETIREMENT OPTIONS

Option	Action
1	Take an immediate pension.
2	Take a deferred pension, commencing any time before the end of the year in which you turn age 69.
3	If your benefit is less than the amounts specified under the Employment Pension Plans Act (EPPA), receive your total benefit as a cash refund or transfer to a Registered Retirement Savings Plan (RRSP). In general, because of the relatively large size of the benefit, UAPP members seldom qualify for this option.

#### Option ①: Immediate Pension

To estimate your pension, please refer to the Member Handbook (see Examples of Pension Calculations) or access the Retirement Planner at [www.uapp.ca](http://www.uapp.ca). Your UAPP pension is indexed at 60% of the annual increase in the Consumer Price Index (Alberta).

#### If you choose option 1:

- Submit a completed *Retirement Application* form and other required documents (birth certificate(s), etc.) to your employer.
- Submit a completed *Election of Pension Option* form to your employer or to the UAPP Administration Centre, as directed by your employer.

#### Option ②: Deferred Pension

To estimate your pension, please refer to the Member Handbook (see Examples of Pension Calculations) or access the Retirement Planner at [www.uapp.ca](http://www.uapp.ca). Your UAPP pension is indexed at 60% of the annual increase in the Consumer Price Index (Alberta), both during the deferral period and after pension commencement.

If you become a member of the UAPP again at a later date and before your pension commences, current UAPP rules allow your earlier period(s) of service to be added to your later period(s) of service.

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Under the terms of the plan, you must start to receive your pension before the end of the calendar year in which you turn age 69.

### If you choose option 2:

- Submit a completed *Election of Pension Option* form to your employer or to the UAPP Administration Centre, as directed by your employer.
- Advise the UAPP Administration Centre at 1.866.709.2092 immediately if you change your address.
- Three months before your pension is to commence, contact the UAPP Administration Centre to begin processing your retirement.

### Option ③: Pension Commutation

You may be able to elect a lump sum amount (cash or transfer to an RRSP) instead of a pension, if the commuted value of your deferred pension is less than 20% of the Year's Maximum Pensionable Earnings (YMPE) under the Canada Pension Plan for the calendar year in which the termination occurred.

### If you choose option 3:

- Submit a completed *Election of Pension Option* form to your employer or to the UAPP Administration Centre, as directed by your employer.
- For a transfer to your RRSP, include a completed *Pension Funds to a Registered Retirement Savings Plan (RRSP)* form when submitting your completed *Election of Pension Option* form.

### Decision is binding

Please note that your decision regarding any option cannot be changed once your UAPP pension has commenced or payment made. You may want to consult an independent professional before making a decision.

If you are separated or divorced, and have had a Matrimonial Property Order filed with the Court and with the UAPP, your choice may be limited by that Order.

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### CONSIDERATIONS PRIOR TO DECISION

Your choice will depend on your individual circumstances and needs. The following table summarizes some important factors you may wish to consider.

Option		Considerations
1	Take an immediate pension	If you are under age 60 and your age and years of service add up to less than 80, your pension for service from January 1, 1994 will be reduced. Your pension is indexed at 60% of the annual increase in the Consumer Price Index (Alberta).
2	Take a deferred pension	<p>Your deferred pension is indexed at 60% of the annual increase in the Consumer Price Index (Alberta), both during the deferral period and after pension commencement.</p> <p>If you become a member of the UAPP again at a future date and before your pension commences, current UAPP rules allow your later periods of service to be added to your service already in the Plan.</p> <p>You must start to receive your pension before the end of the year in which you turn age 69.</p> <p>This option may be changed at any time to an immediate pension (option 1).</p>
3	Choose a pension commutation	This option would avoid small monthly payments and provide a lump sum instead. Keep in mind that tax will be withheld at the time of payment.

#### IMPORTANT NOTE TO THE READER:

This Information Sheet is designed as a quick summary of the subject. Should anything in this Information Sheet conflict with the UAPP Sponsorship and Trust Agreement, or any applicable provincial or federal legislation, the Agreement and/or the legislation shall apply.

#### NEED MORE INFORMATION?

Call the UAPP Administration Centre toll-free at 1.866.709.2092, if you have further questions. Information Sheets on other pension topics are available on the UAPP's website at [www.uapp.ca](http://www.uapp.ca) (under Publications).